Alfa Romeo Owners' Club of Australia

(Victoria Division) Inc. ABN 85 862 959 314

P.O. Box 216, Camberwell, Victoria, 3124

CODE OF CONDUCT

Alfa Romeo Owners' Club of Australia (Vic) Inc AROCA Vic members are required, under the Articles of Association by which the Club operates and the following Code of Conduct, to behave and present themselves in an appropriate manner and to uphold the values, reputation and good name of AROCA Vic.

CODE OF CONDUCT

AROCA Vic members must behave with honesty and integrity at all times during Honesty and Club events and activities. integrity AROCA Vic members must act with care and due diligence in the course of all Club Care and events and activities. diligence AROCA Vic members must treat everyone with respect, courtesy and without any Respect and form of harassment or discrimination when participating in Club events or activities. courtesy AROCA Vic members must comply with all applicable Australian/Victorian laws Lawful when participating in Club events or activities. compliance Directive AROCA Vic members must comply with any lawful and reasonable direction given by any person given the authority to do so by the Club. compliance AROCA Vic members must maintain appropriate standards of confidentiality in Confidentiality regard to any dealings that the member has with or relates to the Club. Conflict of AROCA Vic members must disclose, and take all reasonable steps to avoid any conflict of interest (whether real or perceived) in connection with Club events or interest activities. AROCA Vic members must use the resources of the Club in an appropriate manner. Proper use of resources Undue AROCA Vic members must not make improper use of confidential information, advantage • the member's position, duties, power or authority, to gain or seek to gain, a benefit or unfair advantage for either the member or for any other persons. AROCA Vic members must, at all times, behave and present themselves in a Behaviour manner that upholds the values, integrity and good reputation of the Club. general AROCA Vic members must be cognisant that they represent the Club and any inappropriate behaviour reflects on and can damage the good reputation of the Club.

Notes:

- 1. The use of the word "Club" in the *Code of Conduct* refers to the Alfa Romeo Owners' Club of Australia (Vic) Inc (AROCA Vic).
- 2. The Code of Conduct applies to <u>all participants</u> at an event run by the Alfa Romeo Owners' Club of Australia (Vic) Inc, irrespective whether a participant is a member of the Alfa Romeo Owners' Club of Australia (Vic) Inc or not.
- 3. Failure to comply with the Code of Conduct will result in any infringement being dealt with at the time of the occurrence and/or being referred on to the Alfa Romeo Owners' Club of Australia (Vic) Inc Committee for further action.